



Republic of the Philippines  
CITY GOVERNMENT OF MUNTINLUPA  
Sangguniang Panlungsod ng Muntinlupa



O.P. LAW CENTER  
OFFICE of the NATIONAL ADMINISTRATIVE REGISTER  
Administrative Rules and Regulations

OFFICE OF THE SECRETARY  
OF THE SANGGUNIANG PANLUNGSOD  
MUNTINLUPA CITY

**R** APR 25 2025 **D**  
**REGISTERED**

**VERIFIED TRUE COPY**

FROM THE ORIGINAL

CNAR Registration TIME: \_\_\_\_\_ BY: [Signature]

ORDINANCE NO. 2023-072 **22 APR 2025** v. Julia Staboc

**AN ORDINANCE RENAMING THE CITY COOPERATIVE OFFICE INTO MUNTINLUPA CITY COOPERATIVE AND DEVELOPMENT OFFICE (MCCDO) PROVIDING ITS MANDATES AND FUNCTIONS**

- Sponsored by:
- Hon. Coun. Rachel Katriel Ann C. Arciaga
  - Hon. Coun. Atty. Raul R. Corro
  - Hon. Coun. Paty Katy C. Boncayao
  - Hon. Coun. Allan Rey A. Camilon
  - Hon. Coun. Jediah R. Presnedi, LPT
  - Hon. Coun. Ting D. Niefes
  - Hon. Coun. Mark Lester M. Baes
  - Hon. Coun. Francis Ian T. Bagatsing
  - Hon. Coun. Luvi P. Constantino
  - Hon. Coun. Engr. Mamerto T. Sevilla, Jr.
  - Hon. Coun. Engr. Arlene D. Hilapo
  - Hon. Coun. Cornelio M. Martinez
  - Hon. Coun. Rodolfo W. Moldez, Jr.
  - Hon. Coun. Walter A. Arcilla

WHEREAS, Article XII Section 15 of the 1987 Philippine Constitution provides that, "The Congress shall create an agency to promote the viability and growth of cooperatives as instruments for social justice and economic development";

WHEREAS, the national government being cognizant of the imbalance in the distribution of wealth of the country among the privileged few and the apparent solution being offered by the cooperativism movement, Republic Act No. 6938 entitled, "An Act to Ordain a Cooperative Code in the Philippines" was enacted on March 10, 1990";

WHEREAS, Republic Act No. 6939 was subsequently enacted creating the Cooperative Development Authority (CDA) as the lead agency to promote the viability and growth of cooperatives as instruments of equity, social justice, and sustainable economic development of the lower income groups, and thereby enable them to increase their share in the wealth of the nation;

WHEREAS, Republic Act No. 7160 otherwise known as the "Local Government Code of 1991", relegates the authority and mandate to the local government units to promulgate and create various offices and agencies necessary to implement and complement the program of the national government;

WHEREAS, by virtue of Section 454 of RA No. 7160, a City Cooperatives Development Officer shall also be appointed as official of the City Government, and the qualifications, powers and duties thereof are laid down in Article 487;





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**WHEREAS**, on August 24, 1992, the Municipal Council of the Municipality of Muntinlupa enacted **Kautusang Bayan Blg. 92-03** creating the Office of the **[Municipal] Cooperative Office** to spearhead and monitor the organization and development of cooperatives in Muntinlupa;

**WHEREAS**, on March 01, 1995, **Republic Act No. 7926** or the **Charter of the City of Muntinlupa**, was enacted, converting the Municipality of Muntinlupa into a Highly Urbanized City to be known as the City of Muntinlupa, and thereby creating the City Officials and Offices concomitant thereto;

**WHEREAS**, pursuant to RA No. 7926, the Office of the then Municipal Cooperatives Office was duly converted into the Office of the City Cooperatives Office;

**WHEREAS**, on April 09, 2021, Republic Act No. 11535 was enacted making the position of a Cooperatives Development Officer mandatory in the Municipal, City, and Provincial Levels, amending for the purpose Sections 443, 454, 463, and 487 of Republic Act No. 7160;

**WHEREAS**, in compliance to RA No. 11535 and RA No. 9520, as amended, the Local Government of Muntinlupa deems necessary the renaming of the Office of the City Cooperative Officer into **"Muntinlupa City Cooperative Development Office" (MCCDO)**;

**NOW THEREFORE ORDAINED AS IT IS HEREBY ORDAINED**, by the 10<sup>th</sup> Sangguniang Panlungsod of Muntinlupa, in Session assembled that:

**SECTION 1. Title.** – The Ordinance shall be known as the Ordinance renaming the Office of the City Cooperative Officer into **"Muntinlupa City Cooperative Development Office"** or **"MCCDO"** for brevity.

**SECTION 2. Powers and Function.** – **MCCDO** shall be the primary office in the Local Government Unit of Muntinlupa City responsible for the formulation and implementation of the City's cooperative development programs and shall perform but not limited to the following functions:

- a) Formulate measures for the consideration of the Sanggunian and provide technical assistance and support to the city mayor in carrying out measures to ensure the delivery of basic services and provisions of facilities through the organizing, promotion, and development of cooperatives, and in providing access to such services and facilities;
- b) Develop plans and strategies in consultation with the cooperative sector and, upon approval thereof by the city mayor, implement the same, particularly those concerning the integration of cooperatives values, principles and practices in programs and projects which the city mayor is empowered to implement and which the Sanggunian is empowered to provide;



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c) In addition to the foregoing duties and functions, MCDO, through the Cooperatives Development Officer shall spearhead the development of cooperatives registered with the Cooperative Development Authority by performing the following:

1. Take the lead in identifying groups, sectors or communities that can be organized into cooperatives with the objective that the cooperatives to be organized shall be vehicles in poverty reduction, job creation, and socioeconomic development of the city;
2. In collaboration with the CDA, provide assistance to prospective cooperatives in the conduct of the required pre-registration seminar and/or pre-membership education seminar and in the preparation of required documents for registration;
3. In partnership with the CDA, the Department of Trade and Industry, other government agencies, cooperative unions and federations, the academe, and other private organizations, provide technical and other forms of assistance to duly registered cooperatives to enhance their viability as an economic enterprise and social organization including, but not limited to mandatory and optional trainings and education, business management, financial literacy and financial management;
4. Assist cooperatives in establishing linkages with government agencies, cooperative unions and federations, the academe and non-government organizations involved in the promotion and integration of the concept of cooperatives in the livelihood of the people and other community activities;

d) Assist cooperatives in the development and implementation of risk management plans and business continuity plans and management as a response to anticipated or unexpected man-made and natural calamities and disasters, to aid in their survival and, if necessary subsequent rehabilitation;

e) Recommend to the Sanggunian and advise the city mayor on all other matters relative to cooperatives development and viability enhancement which will improve the livelihood and quality of life of the inhabitants; and

f) Perform such other duties and functions and exercise such other powers as may be prescribed by law or ordinance.



**№25-0473**

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**SECTION 3. Separability Clause.** – If for any reason, any provision or part of this Ordinance shall be declared invalid or unconstitutional, the remaining provisions not otherwise affected shall continue to be in full force and effect.

**SECTION 4. Repealing Clause.** – Any ordinance or parts thereof inconsistent with the provisions of this ordinance are hereby amended, repealed or modified accordingly.

**SECTION 5. Effectivity Clause.** – The Ordinance shall take effect upon its approval.

ENACTED, by the 10<sup>th</sup> Sangguniang Paniungsood of Muntinlupa this 17<sup>th</sup> day of April 2023, on its 41<sup>st</sup> Regular Session,

CONCURRED:

DISTRICT 1:

(Official Leave)  
 COUN. ALEXSON V. DIAZ  
 Member

COUN. PATY KATY C. BONCAYAO  
 Member

COUN. RACHEL KATRIEL ANN C. ARCIAGA  
 Member

(Official Leave)  
 COUN. IVEE RHIA A. TADEFA  
 Member

COUN. ALLAN REY A. CAMILON  
 Member

COUN. JEDIDIAH R. PRESNEDI, LPT  
 Member

COUN. TING MIEFES  
 Member

DISTRICT 2:

COUN. MARK LESTER M. BAES  
 Member

COUN. FRANCIS IAN T. BAGATSING  
 Member

COUN. LUVI P. CONSTANTINO  
 Member



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COUN. ENGR. MAMERTO T. SEVILLA, JR.  
Member

(Official Leave)

COUN. ENGR. MARISSA C. RONGAVILLA  
Member

COUN. ENGR. ARLENE D. HILAPO  
Member

COUN. CORNELIO M. MARTINEZ  
Member

COUN. RODOLFO W. MOLBEZ, JR.  
Member

COUN. WALTER A. ARCILLA  
President  
Sectoral Representative  
Association of Barangay Chairman

(Official Leave)  
COUN. KENICHI D. TAKAGI, JR.  
President  
Sectoral Representative  
Federation of Sangguniang Kabataan

I HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.

CECILIA C. LAZARTE  
Secretary to the Sanggunian

ATTESTED:

COUN. ATTY. RAUL R. CORRO  
Acting City Vice-Mayor/Presiding Officer

APPROVED:

ARTEMIO A. SIMUNDAC  
Acting City Mayor

Date: 02 MAY 2023

Norie/10<sup>th</sup> SP