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Administrative Rules and Regulations

R APR 25 2025 **D**
REGISTERED NO. 25-0473

ONAR Registration TIME: _____ BY: JW

Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Sangguniang Panlungsod ng Muntinlupa



OFFICE OF THE SECRETARY
TO THE SANGGUNIANG PANLUNGSOD
MUNTINLUPA CITY
CERTIFIED TRUE COPY.
FROM THE ORIGINAL
DATE: **22 APR 2025** BY: Julia Laboc

ORDINANCE NO. 2023-052

AN ORDINANCE AMENDING CITY ORDINANCE NO. 96-63, IMPOSING LOCAL FEES ON CLEARANCES ISSUED BY THE OFFICE OF THE CITY PROSECUTOR OF MUNTINLUPA CITY

- Sponsored by:
- Hon. Coun. Luvi P. Constantino
 - Hon. Coun. Atty. Raul R. Corro
 - Hon. Coun. Alexson V. Diaz
 - Hon. Coun. Paty Katy C. Boncayao
 - Hon. Coun. Rachel Katriel Ann C. Arciaga
 - Hon. Coun. Ivey Rhia A. Tadefa
 - Hon. Coun. Allan Rey A. Camilon
 - Hon. Coun. Jedidiah R. Presnedi, LPT
 - Hon. Coun. Ting D. Niefes
 - Hon. Coun. Mark Lester M. Baes
 - Hon. Coun. Francis Ian T. Bagatsing
 - Hon. Coun. Engr. Mamerto T. Sevilla, Jr.
 - Hon. Coun. Engr. Marissa C. Rongavilla
 - Hon. Coun. Engr. Arlene D. Hilapo
 - Hon. Coun. Cornelio M. Martinez
 - Hon. Coun. Rodolfo W. Moldez, Jr.
 - Hon. Coun. Walter A. Arcilla
 - Hon. Coun. Kenichi D. Takagi, Jr.

WHEREAS, under Section 5, Article X, the Philippine Constitution provides that, "Each local government unit shall have the power to create its own sources of revenues and to levy taxes, fees and charges subject to such guidelines and limitations as the Congress may provide, consistent with the basic policy of local autonomy.";

WHEREAS, in the public hearing held last January 24, 2023, the Office of the City Prosecutor requested the Committee on Ways and Means of the Sangguniang Panlungsod to revisit Ordinance no. 96-63, also known as an Ordinance Granting the City Government thru the Prosecutors' Office to issue Clearance for Passport, Employment and Travel Abroad, License to possess Firearms, Business, Commercial, Local Employment, Identification and Naturalization Purposes being issued by their office be adjusted accordingly;

WHEREAS, Ordinance No. 96-63 was enacted 27 years ago, hence, the prescribed amount of fees specified therein is no longer applicable and effective for the purpose;

WHEREAS, the Office of the City Prosecutor, in its collection of clearance fees, pursuant to Department of Justice (DOJ) Department Circular No. 060 s. 2012, complies with the provisions of R.A No. 11261 or the First Time Jobseekers Assistance Act of 2018;

NOW, THEREFORE, BE IT ORDAINED by the 10th Sangguniang Panlungsod of Muntinlupa City in sessions duly assembled that Ordinance 96-63 shall be amended as follows:





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SECTION 1. Title. This Ordinance Shall be known as "Revised Schedule of Local Fees on Clearance/s Being Issued by the Office of the City Prosecutor of Muntinlupa City;

SECTION 2. Prescribed Fees. The following clearances being issued by the Office of the City Prosecutor, after its assessment and issuance of an order of payment, shall be charged with the following fees by the City Treasurer's Office:

For Issuance of Passport, Foreign Employment and Travel Abroad	₱100.00
For Issuance of License to Process Firearms	₱500.00
For Business and Other Commercial Purposes	₱300.00
For Local Employment and Identification Purposes	₱50.00
For Naturalization Purposes	₱500.00
For Any Other Clearance NOT Specified	₱100.00

SECTION 3. Separability Clause. If any section of this Ordinance or part thereof shall be held invalid or declared unconstitutional, the remaining parts shall not be affected.

SECTION 4. Effectivity Clause. This Ordinance shall take effect upon its approval and after publication in three (3) conspicuous place as provided under the local Government Code of 1991.

ENACTED, by the 10th Sangguniang Panlungsod of Muntinlupa, this 6th day of March 2023, on its 35th Regular Session.

CONCURRED:

DISTRICT 1:

COUN. ATTY. RAUL R. CORRO
 Member

COUN. ALEXSON V. DIAZ
 Member

COUN. PATY KATY C. BONCAYAO
 Member

COUN. RACHEL KATRIEL ANN C. ARCIAGA
 Member



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COUN. IVEE RHIA A. TADEFA
 Member

COUN. ALLAN REY A. CAMILON
 Member

COUN. JEDIDIAH R. PRESNEDI, LPT
 Member

COUN. TING D. NIEFES
 Member

DISTRICT 2:

COUN. MARK LESTER M. BAES
 Member

COUN. FRANCIS IAN T. BAGATSING
 Member

COUN. LUVI P. CONSTANTINO
 Member

COUN. ENGR. MAMERTO T. SEVILLA, JR.
 Member

COUN. ENGR. MARISSA C. RONGAVILLA
 Member

COUN. ENGR. ARLENE D. HILAPO
 Member

COUN. CORNELIO M. MARTINEZ
 Member

COUN. RODOLEO W. MOLDEZ, JR.
 Member

COUN. WALTER A. ARCILLA
 President
 Sectoral Representative
 Association of Barangay Chairman

COUN. KENICHI D. TAKAGI, JR.
 President
 Sectoral Representative
 Federation of Sangguniang Kabataan

I HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.

CECILIA C. LAZARTE
 Secretary to the Sanggunian





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ATTESTED:

[Signature]

ARTEMIO A. SIMUNDAC
 City Vice-Mayor/Presiding Officer

APPROVED:

[Signature]

ROZZANO RUFINO B. BIAZON
 City Mayor

Date: 13 MAR 2023

No. 10th SP



№25-0473