



Republic of the Philippines  
DEPARTMENT OF TRANSPORTATION  
OFFICE FOR TRANSPORTATION SECURITY

MEMORANDUM CIRCULAR NO. 2025-002, series 2025

**SUBJECT** : CLARIFICATION ON CERTAIN PROVISIONS OF THE  
NATIONAL CIVIL AVIATION SECURITY PROGRAM  
(NCASP) 2024

**DATE** : APR 22 2025

Pursuant to EO 277 as amended by EO 311, and in reference to the implementation of the newly approved NCASP, and in compliance with standards 3.1.1 and 3.1.2 of Annex 17 to the Convention on International Civil Aviation (Chicago Convention), this Office as the Appropriate Authority for Aviation Security, issues the following clarifications:

**I. RATIONALE**

This Memorandum Circular aims to provide clarifications on certain provisions of the NCASP 2024, ensuring a streamlined and coherent application of the program across all stakeholders in the civil aviation sector.

**II. COVERAGE**

- a. Airport Authorities
- b. Airport Operator
- c. Aircraft Operators
- d. Ground Handling Service Providers
- e. Cargo Operators
- f. Other entities involved in civil aviation security

**III. CLARIFICATIONS**

The following sections of the NCASP are hereby clarified:

**A. SECTION 6 - ALLOCATION OF RESPONSIBILITIES**

1. Subsection 6.4.1.d;
2. Subsection 6.3.1.g.v;
3. Subsection 6.7.1.n;

**B. SECTION 8 AIRPORT SECURITY**

4. Subsection 8.4.1
5. Subsection 8.8.15;

**C. SECTION 10 – PASSENGER AND CABIN BAGGAGE**

6. Subsection 10.7.8.d;

U.P. LAW CENTER  
OFFICE of the NATIONAL ADMINISTRATIVE REGISTER  
Administrative Rules and Regulations

**R** APR 23 2025 **D**  
**REGISTERED** #25-0456  
ONAR Registration  
TIME: 1200 BY: JMR

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7. Subsection 10.9.1;

**D. SECTION 11 - HOLD BAGGAGE SECURITY**

8. Subsection 11.8.4;

**E. SECTION 12 - CARGO AND MAIL SECURITY**

- 9. Subsection 12.3.24;
- 10. Subsection 12.3.25;
- 11. Subsection 12.3.26;
- 12. Subsection 12.7.1.i;
- 13. Subsection 12.8;

**F. SECTION 14 AIRCRAFT CATERING AND OPERATORS STORES AND SUPPLIES**

14. Subsection 14.2.1.c;

**G. SECTION 16 - SECURITY EQUIPMENT**

- 15. Subsection 16.5.2;
- 16. Subsection 16.6.4.c.ii;
- 17. Subsection 16.6.4.d.v;

**H. SECTION 18 - MANAGEMENT OF RESPONSE TO AUI**

- 18. Subsection 18.6.1.b;
- 19. Subsection 18.6.1.d;

**I. SECTION 19 - RECRUITMENT AND TRAINING**

- 20. Section 19.2.3; and
- 21. Subsection 19.4.2.

**V. CLASSIFICATION AND DISSEMINATION OF FULL CORRECTED PROVISIONS**

- 1. The full corrected provisions, which are classified as restricted, are hereby attached as **Annex A** to this Circular.
- 2. This Annex A shall be disseminated through official letters to authorized individuals or entities, in accordance with applicable regulations and guidelines.

**VI. MISCELLANEOUS PROVISIONS**

- A. **Construction** - The provisions herein shall be liberally construed in order to promote civil aviation security objectives.
- B. **Reservation** - Nothing herein shall be construed as precluding OTS, through its Administrator, from implementing the provisions enunciated herein and in

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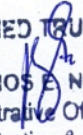
prescribing other requirements to meet the constantly evolving challenges in civil aviation security.

- C. **Amendments** – Nothing in this circular shall restrict the authority of OTS, through its Administrator, to modify, amend, or repeal any provision of the circular through subsequent issuances.
- D. **Repeal** – All orders, rules, and issuances, or parts thereof, which are inconsistent with this Memorandum Circular are hereby repealed or modified accordingly.
- E. **Separability** – If any provision or section of these rules is declared null and void by competent authority, the remaining provisions shall not be affected and shall remain in full force and effect.
- F. **Effectivity** – This memorandum circular shall take effect immediately after publication in the Official Gazette or in a newspaper of general circulation. A copy of this circular shall be deposited with the University of the Philippines Law Center in compliance with the Revised Administrative Code.



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**USEC. ARTHUR V. BISNAR**  
Administrator

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